**ZBB Board Meeting Agenda**

**Tuesday, May 19, 2020**

**6:30 p.m., Virtual Meeting**

Those in attendance: Ellen Bailey, Tracy Coussens, Becca King, Jeff King, Tom Landrum, Steve Wilkie, Tom Stuckey, Mark Enerson, Stuart Carter, Susan Nickel and Nicole Quinn.

Approval of April Meeting Minutes – Stuart made a motion to approve the minutes from April. Steve seconded the motion and the motion passed.

1. **Nomination of New Board Member** Nicole Quinn, Fundraising – Tom Stuckey made a motion to add Nicole to our board in his postion. ???? seconded and the motion passed. Tom said he would still be around to give his two cents if we needed him.
2. **Discussion of ZBB Bylaws and Conflicts of Interest** – Ellen asked us to read through our By-Laws and suggest any changes that we feel might be in the best interest of the board. Also made mention that the next discussion would be a vote by the board, but Becca King would not be able to vote due to a conflict of interest. Tom L shared what other people in athletics etc. make from the school in an email before the meeting began.
3. **Discussion of ZBB Roles and Responsibilities** in staff payments – Steve Wilkie shared his Power Point about Staff Payments etc. His Power Point gives great detail. Tom L shared what other people in athletics etc. make from the school in an email before the meeting began. Much discussion ensued about whether or not we should consider the money from the school as income for ZBB or money just for TL to use to pay staff. Nicole Quinn wants to know how the staff would handle this if the bottom does fall out of the world? TL says if we find out that we have no marching band, the minute we find out, we will stop paying people. He believes that people are prepared. Jeff King – we are class A and we have to be competitive and should be using the ZCS money for it intended use – staff payments. It should not be considered extra money for ZBB. We should not have to increase the staff payments for the next few years. Mark made a motion to hold things steady and look at Winter Guard/Indoor Percussion in October. Ellen seconded and the motion passed.
4. **Final Discussion of 2020-21 Budget** – Steve Wilkie shared his budget. Steve made a motion to approve the budget as it stands. ????? seconded and the motion passed. Steve will make adjustments to the budget as they come based on what TL and JK said we might be able to save tonight. TS abstained from voting as this is his last meeting.
5. **Discussion of 2020-21 Band Registration and Fees** – registration fees – how much for a down payment? – how much will we refund if we don’t have Marching Band? – maybe we don’t refund, but keep in their account for next year if the program is cancelled this year – Stuart made a motion to approve the payment scheduled he proposed. Tracy seconded and the motion passed. Susan Nickel wanted to know how we are handling the payments due from last year. They will get an email with a statement telling what they owe and they will not be able to participate unless they pay in full?
6. Additional Reports as needed
	1. **President** - Ellen Bailey – Dave Danner will be retiring from the Concession stand “job” he has been doing for us. He will continue until May, 2021. He has been doing this for 18 years and has decided the time has come for him to really retire. Who is the scholarship recipient? $1,000 – TL will let us know. EB has been busy updating the band website. She needs Indoor Percussion pictures. If you have any, send them her way. We will look at By-laws next month. We are supposed to have a student on our board.
	2. **Vice President** -Tracy Coussens – set up a volunteer Sign Up Genius. It might be fluid and changes will be made as we go. Should go live June 2nd.
	3. **Secretary** - Becca King – no report
	4. **Treasurer** - Steve Wilkie and Stuart Carter - nothing further
	5. **Fundraising** – Tom Stucky and Mark Enerson – they met yesterday to work on the transition from TS to NQ. Also, discussed what we might be able to offer sponsors. SW wanted to know if they have been in touch with Jill Winkleman about Dine to Donate. ME will reach out to her for their next meeting.
	6. **Hospitality** - Susan Nickel – she got her log in for Charms, but is still waiting on a key. BK is working on a key. No news at this report.
	7. **Program Coordinator** - Jeff King – nothing further to report.
	8. **Director Report** - Tom Landrum – he will try and get a key for SN. TL would like to hand out the paddles personally. Thank you to EB and TC for getting the Senior Shout Outs going. There will be no Kings Island trip at the end of band camp this year. The school will not approve a non essential trip at this time. The Endowment received $14,000 from ??? aunt. Lilly matched 50% and the Endowment receive $21,000. ME wants to know what the Endowment has and TL believes it is close to $200,000. We have no recipient for the Scholarship award. TL will reach out to Dave Danner to see if he has a name of someone for this award.

**Next Meetings (tentative): Thursday, June 18 Still Virtual**

**Respectfully submitted by Becca King**

**Upcoming Events:**

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