**ZBB Board Meeting Agenda**

**Monday, April 18, 2022**

Present: Tom Landrum, Nikki McKnight, Sue Wu, Susie McKenna, Jen Seeloff, Ellen Bailey, Susan Nickels (via phone), Mindy Ferraro, Nicole Quinn, Tracy Coussens, Kim Daughterty

Called to order at 6:39 p.m.

**Approval of Minutes, Tracy Coussens**

Corrections: Ellen Bailey was present. Motion to approve the minutes made by E. Bailey and seconded by S. Nickels at 6:41 p.m. Motion passed.

**Reports / Updates:**

**President’s Report, Tracy Coussens**

T. Coussens has contacted T. East about the placement of senior banners.

**Vice President Report, Nikki McKnight**

Nikki accomplished all her tasks from last month. She is circling back with J. Seeloff on the black uniform shirts and ordering uniforms in larger sizes. She is working on setting up Sign-up Genius.

**Treasurer Report, Sue Wu (Treasurer)**

Sue has some checks to deposit but accounts are as follows:

* $37,198 – ZBB checking
* $17,102 – uniforms
* $17,493 – Rainy Day Fund
* $14,941 – Capital Equipment
* $50,006 – General Savings

PO Box rental has been paid. For the concession “manager” we need more people and $10 per hour would go into a “student account” – this needs to be cleared with ZOINC.

Sue will be on vacation this summer for a month, we need someone to cover the July 1 payments to staff. Ellen could cover this responsibility.

**Fundraising Report, Susie McKenna & Nicole Quinn**

We need a new co-chair and a new Dine to Donate person. N. Quinn is asking Tom Begman to be a committee member.

Carlie will be onsite for the Power Hour in August. We will be selling trash bags and it was suggested to sell seat cushions instead of tumblers. The final Dine to Donates are on May 4 and 18. We sell car washes in September, S. McKenna will reach out to Janet Musick-Johnson and Laura Thurman to see if they are interested.

**Hospitality Update, Susan Nickels**

S. Wu wanted to check on some Chik-fil-A charges on the credit card. S. Nickels verified they are not hers. Susan is taking care of ordering cake and drinks for the Indoor Percussion Banquet. Susan Nickels needs a replacement next year.

**Uniform Update, Jen Seeloff**

Uniforms are back from dry cleaning. J. Seeloff will put them back together this week. S. McKenna suggested Stardust cleaners based on recent experience.

**Past President Report, Ellen Bailey**

Registration Night has been added to the website. And Script due dates are on the calendar.

Ellen will add Fall Break dates to the calendar and block the Saturdays before registration night.

Ellen asked about Fall Marching Band contest. S. McKenna asked for the registration for bands to be a Google Form so the program is easier to write.

**Director’s Report, Tom Landrum**

Color Guard director position has been offered to Jackie Porter. She is filling out the paperwork for ZCHS for final approval. There will be times for the color guard

Indoor Percussion will leave at Wednesday for the WGI World Championships. Saturday is the finals at University of Dayton and they can leave right after the performance for prom. The banquet for Indoor Percussion is April 26.

Wind Ensemble has ISSMA on April 29. Jazz, Jive and Java is May 6. May 9 is the final band concert. The Tate Eugenio Award will be given out for the first time. Two students will be marching in the 500 Festival Parade Honor Band - Christopher Markle and Avie Landrau.

Registration Night will be April 28 at 7 p.m. S. McKenna will get T. Coussens a fundraising script. E. Bailey will add football games and Saturday competitions to the website schedule before the meeting.

**Budget Discussion**

S. McKenna asked about senior night expenses to ensure they are covered. Budget is currently $12,000 short but we traditionally come in under budget. Fees will be $950 Indoor, $65 Jazz Band, $850 Marching Band/Guard, $65 concert band. N. McKnight moved to approve the budget, seconded by S. Nickels. Budget passed at 8:25 p.m.

Meeting adjourned at 8:40 p.m.

Next meeting Wednesday, April 18 at 6:30 p.m. at Greeks Pizza.