**ZBB Board Meeting Agenda**

**Wednesday, March 30, 2022**

**6:42pm Start time**

**Jeff King, Tom Landrum, Nikki McKnight, Sue Wu, Tracy Coussens, Malinda Bush, Susan Nickel (on speaker phone)**

* **Approval of Feb Meeting Minutes** – Correction was made for the Eugenio amount in the last minutes. Correct amount is $250. Susan Nickel was also left off the attendance by mistake. This was been noted. Nikki McKnight made a motion to approve the minutes and Susan Nickel seconded. The motion passed.
* Reports / Updates
* **President** – Tracy Coussens – Talked about Amie Langford would like to make Tate Eugenio’s donations a yearly amount. Tom Landrum said we could try for a few years and see what happens after that. So far money collected is $1800 plus an additional $250. Tom Landrum suggested since Tate picked out the trap set components, we might be able to replace/repair what needs done in honor of Tate and add a plaque on the trap set. Also have a display or plaque on the wall for Tate in the band room. Suggested to pick a senior percussionist of the year that would get an award in honor of Tate. This would involve a small plaque that Tom Landrum would purchase. No vote needed to approve this or spend money given for the Eugenio fund. This will be a discretionary decision with the Board and Tom Landrum.
  + **Registration night** Tuesday April 26, 2022. In person. No zoom. Tracy Coussens will request the PAC or old auditorium for this meeting.

* **Vice –President** – Nikki McKnight – Mentioned there are spots to fill for the board for next school year. Voting in Mary for new members. Hospitality should be two people moving forward. Questioned if EMT’s need to be from Zionsville. Tom Landrum stated, NO. Jennifer Seeloff is working on the black shirts for Marching Band and will see what needs replaced for the next year. Jennifer Seeloff has started the dry cleaning for the uniforms. Questioned about a budget for make up for ZIP. Decision was it is up to parents to purchase these items. Questioned what the $1000 line item for WGI food was for with ZIP. Debbie Hainer will need to be questioned on this. This line item might be removed for the future.
* **Secretary** – Jeff King said that she had nothing to report.
* **Treasurer** – Malinda Bush - $14,000 was collected this past month. More invoices and emails sent to all with balances. 12 Students at this time have not paid any fees for the groups they are involved in. $13,000 still needed to be collected. $100 donation this last month.
* **Fundraising** – Tracy Coussens reported that El Mason and Rush on Main might be the next to dine to donate. Still looking for a replacement for Nicole Quinn.
* **Hospitality** - Susan Nickel reported that there was a lot of food left over from the Winter Guard Competition. Not all 400 people that was planned to come did. Maybe 300. Some food was given to ZIP (pork).  Winter guard concession stands were running out of food.   Susan supplied some food for sale for that show.  Maybe we need to know how many meals are going out to get a better number for the future. Tom suggested that in the past he printed out a meal voucher to use at the concession stand.  Black wrist band on people shows they work all day and can get a free meal.  Suggested a walkie-talkie in the hospitality suite for better communication.
* **Treasurer - Sue** - Our Net will be $8,800 after all expenses on the concession stand for the Winter Guard competition.  Band gets 80%, orchestra 20%.   Coke order was paid 100% by the band.  Dave Danner has recommended this and we agree.   In order to get a adult manager for the concession stand Sue suggested we pay $5-$10 hourly. This money would go into the student accounts, not checks written. If they don’t have a student, at this time, it would only be volunteer basis. This will be announced at the registration night and band concert by Tom Landrum. We also need a Tax exempt certificate for all that are buying things for the Band.  60 days for receipts need to be turned in and will not reimbursed for the tax.  Jeff King said that $11,000 for tickets sales for winter guard show hosted by us.
* **Director** - Tom Landrum- Katherine Wishart is the CG director.  Thankful she stepped in and took over so this season could happen.  She will be done after this winter season and not continue thru the MB season. We are grateful she was able to do such a wonderful job this season for the girls.  Some prospects for the next guard director but nothing definite.

May 6 - jazz and java night.  Looking for parents to take some lead roles for helping.  Jennifer Flickner did a wonderful job last year and will be asked again.  Wind Ensemble performs April 29 for a contest they are the only concert band in a competition this year.   May 9 is the last concert of the year for all bands.

* **Treasurer** – Sue Wu – we are losing 51 seniors from the band program. New Fees for the upcoming year. ZIP $950 (maybe 40 students), MB $850 (maybe 95 students), Winter Guard $850 (maybe 12 students), Band classes $65. If student is in 2 band classes, they only pay one fee.
  + Changes to the upcoming budget. Winter showcase / chili night changed from $2000 to $1500. Zionsville hosting marching band night October 1, 2022. Might get a profit of 10K. 2021 about $7,700 was the net. We are competing with Noblesville and Ben Davis this night. Jeff King said we are not hosting DCI competition for 2022. Maybe in the future years we will host again.
* Expense - changed ZIP expenses increased. Went over 3K for props, went over for trucks by a little, so discretionary fund for Tom Landrum has decreased.  Increase truck by 1K for next year.  Set up a second trip line in budget for ZIP to keep them separate and cleaner to track.  "Dayton regional and worlds".     Some credits for contest fees from years past was shown in 2021 but the $1200 credit for this year will not be listed for 2022 budget.
* MB – Most expenses are staying the same but discretionary fee for Tom is less.   3 drum majors not 4.  Dry cleaning will be increasing even if we have less people.  Borrowing flags from other schools.  Sound equipment would not be needed to purchase any time soon.   Kids buy own rifles.  Guard gloves and shoes have been purchased by ZBB, but students will need to buy their own in the future.  This will be mentioned at the registration night as an upcoming fee in addition to the normal fees.
* jazz band - the expenses can stay the same.  Contest fee might increase to $1200.  Perdue and IISMA contests.
* Band camp - hospitality.  only change was the competition meal cost. Kim Daughtery (guard mom) and Kristen Kunttu might be taking over hospitality.   Expenses staying the same as last year. Senior expenses will be decreasing for next year.   Jeff King said Trucks could be 6K.  Penske said truck issue will be thru 2022 still.  Will be getting guard uniforms for next year.  $170 each normally per uniform .    $2500 for guard uniforms budgeted.
* Winter guard - contest fee increase to 1200.  Flags decrease to 1000.  All other expenses stay the same as last year.   Jill Wilson paid for trucks for this season and last.  That will be ending.  Truck fee for next year budget $150 for each weekend total of 1K.  Uniforms 2500 for winter guard also.  Just like MB.
* Sponsors amount might increase.  More possibilities out there to be sought after.  Todd Begeman might be contacted to help find sponsors.
* Total income proposed 31K for next year.
* BAHA - used door money and didn’t expense anything.  Fee is staying the same.
* Concert band - all fees/expenses staying the same.
* 13000 deficient.  for the budget 2022/2023
* **Program Coordinator -** Jeff King – mentioned we need to find new staff that line up with the proposed budget for next year. Ones we can mold what is needed for our Zionsville Kids. Jeff would like to only use the money that is paid in. We need a better way to communicate the money that is available to use for next year. Maybe only certain people assigned to make purchases to be able to track expenses better.
* Nikki McKinght approved the budget the way it looks for next year.
* Next Meeting Monday April 18, 2022
* Meeting Dismissed at 9:06PM

Submitted by : Malinda Bush